

**TERMS AND CONDITIONS FOR SERVICES PROVIDED BY ELECTRONIC MEANS BY TREND  
GLASS SP. Z O. O.  
(the "TERMS")**

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**1. DEFINITIONS**

1. Capitalized terms used in the Terms, unless expressly stated otherwise therein, shall have the following meaning:
  - a) **"K.C."** - the Act of 23 April 1964 - the Civil Code (consolidated text: Journal of Laws 2020, item 1740);
  - b) **„Offer"** - a service consisting in sending our up-to-date offer, corresponding to your enquiry, to your e-mail address;
  - c) **"P.T."** - the Act of 16 July 2004 Telecommunications Law (consolidated text: Journal of Laws 2021, item 576);
  - d) **„Website"** - website available at [www.trendglass.pl](http://www.trendglass.pl);
  - e) **„Service"** - the services provided by us electronically, in particular:
    - delivery of the Offer;
    - sharing and/or providing access to downloadable content;
    - enabling you to upload your CV at the Website;
    - possibility to ask questions and request an individual project;
  - f) **"Customer/You"** - a natural person with legal capacity who uses our Services or a legal person or organisational unit, which is not a legal person and to which the law grants legal capacity, on whose behalf you act;

- g) **"Service Provider/Us"** - Trend Glass sp. z o. o. with its seat in Radom at ul. Marii Fołtyn 11, 26 Radom, entered in the Register of Entrepreneurs kept by the District Court Lublin-Wschód in Lublin with its seat in Świdnik, 6th Commercial Department of the National Court Register under the number KRS 0000164723, share capital PLN7,155,000, NIP (Tax Identification Number) PL9482304802, REGON (Business Registration Number) 672911706;
- h) **"U.S.U.D.E."** - the Act of 18 July 2002 on provision of services by electronic means (Journal of Laws of 2020, item 344).
- i) **"Ask a Question"** - a service allowing you to submit questions about our Services;
- j) **"Ask for a Customised Project"** - a service allowing you to submit a request to create a design according to your individual needs.

## **2. GENERAL PROVISIONS**

1. These Terms constitute compliance with the obligation referred to in art. 8 par. 1 point 1 of the U.S.U.D.E. and art. 173 par. 1 point 1 of the P.T.
2. The Terms set out the terms and conditions for the use of our Website and our Services, including the terms and conditions for the use of the service to provide the Offer or/and Ask a Question or/and Ask for a Customised Project, and the service allowing you to submit your resume and cover letter through the Site.
3. The entity operating the Website is Trend Glass sp. z o. o. with the seat in Radom, ul. Marii Fołtyn 11, 26-600 Radom, entered in the register of entrepreneurs kept by the District Court Lublin-Wschód in Lublin with its seat in Świdnik, VI Commercial Department of the National Court Register under the number KRS 0000164723, share capital PLN7,155,000, NIP 9482304802, REGON 672911706.
4. The content of the Terms is provided free of charge at the website: [www.trendglass.pl](http://www.trendglass.pl) in a form allowing its free recording, storage and reproduction. The content of the Terms may be recorded and replicated using any technique on any media for purposes related to the use of the Website and the Services provided thereunder.
5. Using the Website and the Services, you are prohibited from providing any unlawful content.
6. The Terms are effective as of 19/07/2021.

## **3. TECHNICAL REQUIREMENTS**

1. In order to be able to use our Website and our Services properly, you are required:
  - a) to use a computer, a laptop or any other electronic device with Internet access and an up-to-date web browser;

- b) to enable storage of cookies and Javascript support in your web browser.

#### **4. WEBSITE TERMS OF USE**

1. The Website operates in accordance with the rules set out in the Terms.
2. Use of our Website is free, voluntary and permitted to all who meet the technical requirements set out in Section 3 par. 1.
3. Your use of our Website means you have accepted these Terms.
4. You are obliged to use the Website in a manner compliant with the content of the Terms, with respect for the laws and good practice.
5. In particular, it is prohibited to interfere with the operation of the Website, including to alter the code of the Site, to using or to submit viruses, malicious software, trojans, unauthorised extensions and other devices that may adversely affect the operation of the Website.

#### **5. OFFER SUBMISSION SERVICE**

1. To enquire for our Offer, you need:
  - a) to meet the technical requirements set out in Section 3 above;
  - b) to connect online to our website -[www.trendglass.pl](http://www.trendglass.pl);
  - c) to have an active e-mail address or telephone number;
  - d) to provide your e-mail address or telephone number, the name of your company (if you are acting on its behalf), your first and last name, the value of the order you enquire about and the content of your enquiry in the "ask for complete offer" box;
  - e) to press the 'send' button to finalise the procedure.
2. The service is provided free of charge and on a one-time basis.
3. You can choose how the offer is provided - by email or by phone.
4. If you have provided:
  - a) only your e-mail address - we will send the offer to the address you have provided;
  - b) only your phone number - we will contact you during our office hours;
  - c) e-mail address and telephone number - we will choose the way of providing the Offer, with preference towards the fastest performance of the Service.
5. Promotional or commercial information shall be deemed to have been ordered if you have consented to receive such information by providing your email address or telephone number and other details listed in par. 1 above, and clicked the "send" button.
6. Any ordering of the Offer means you have accepted the Terms.

7. We will provide you with our Offer as soon as possible and no later than 14 working days after you have sent us your enquiry and provided us with the correct details.

## **6. THE "ASK A QUESTION" AND "ASK FOR A CUSTOMISED PROJECT" SERVICES**

1. Using our Site you have the option to ask us questions about our Services or to request a custom project. To do this, you need:
  - a) to meet the technical requirements set out in Section 3 above;
  - b) to connect online to our website -[www.trendglass.pl](http://www.trendglass.pl);
  - c) to have an active e-mail address;
  - d) to enter your e-mail address, your full name and your question in the "ask a question" or "ask for a customised project" box;
  - e) to press the 'send' button to finalise the procedure.
2. The service is provided free of charge and on a one-time basis.
3. Use of this Service means you have accepted the Terms.
4. Your question will be answered promptly, no later than 14 working days after you send us your request and provide us with the correct details.

## **7. SERVICE ALLOWING SUBMISSION OF RESUME AND COVER LETTER**

1. Our Website allows you to submit your resume and cover letter to participate in our ongoing recruitment procedures.
2. The resume and cover letter may be submitted using the tool provided in the "Work with us" tab. Once you open the tab and select the job you are interested in, click the "Apply" button, upload your documents and provide your data - full name, e-mail address and telephone number.
3. It is not possible to send any resume or cover letter for the jobs which are not open at the time.
4. We reserve the right to notify specific candidates only.
5. The option to submit your resume and cover letter is free of charge.

## **8. CONTACT AND COMPLAINTS**

1. We make every effort to ensure that our Website operates properly. You have the right to report any reservations and Website errors by mail. Please write us at: ul. Marii Fołtyn 11, 26-600 Radom or use the e-mail address and write a message at [office@trendglass.pl](mailto:office@trendglass.pl)

2. If you use the Services described in Sections 5 to 7, you have the right to report any complaints by traditional mail. Please write us at: ul. Marii Fołtyn 11, 26-600 Radom or use the e-mail address and write a message at [office@trendglass.pl](mailto:office@trendglass.pl)
3. Your complaint or report should include the following:
  - a) Your contact details necessary for us to be able to respond to your report or complaint;
  - b) a description of any observed deficiencies in the Service or at the Website and your expectations in that matter.
4. We may ask you to provide additional data to the extent necessary to provide a complete reply.
5. Complaints and reports will be processed as soon as complete information is received, but no later than within 14 working days. We will promptly notify you of our decision regarding your complaint or report to the email address provided in your report.

## **9. RESPONSIBILITY**

1. For technical reasons, malfunctions or failures may occur that prevent or impede use of the Website. The foregoing also includes the Website being temporarily unavailable due to ongoing upgrade process.
2. We shall not be liable for any malfunction or unavailability of the Website caused by reasons beyond our reasonable control, in particular if such malfunction or unavailability has resulted from your use of our Services in a manner contrary to these Terms.

## **10. COPYRIGHTS**

1. We own the copyrights to all articles and content posted at our Website. Unless otherwise stated, all images, graphics and other creative elements are protected by copyright or trademark law and belong to us or are licensed to us.

## **11. PERSONAL DATA PROCESSING**

1. The processing of your personal data may concern in particular: first name, last name and e-mail addresses provided for use of the Services, and any data provided in your resume.
2. Specific regulations concerning processing of your personal data are set out in the [Privacy Policy](#).

## **12. CHANGE OF TERMS**

1. We reserve the right to change the Terms.

2. Any change to these Terms is effective as of the time the new Terms are posted at the Site or as of the date indicated in the notice of change to the Terms posted at our Website.
3. If you are a consumer and such change to the Terms would result in any fees being introduced, you have the right to withdraw from the contract.
4. The current Terms are always available at our Website.

### **13. FINAL PROVISIONS**

1. To any matters not regulated by these Terms the provisions of universally applicable law shall apply.
2. The governing law for the application of the Terms is Polish law.